

Logging in for the First Time

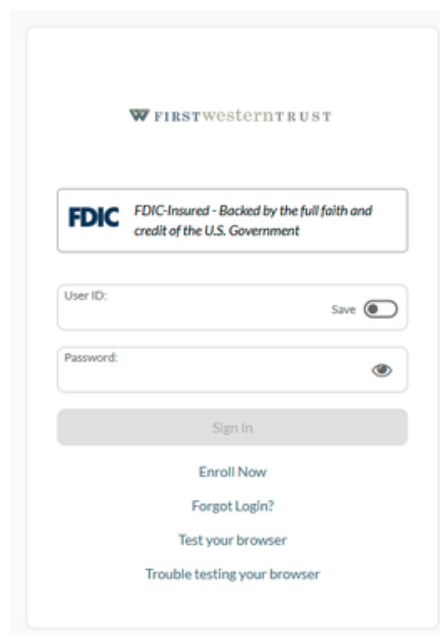
MYFW Digital Business Banking Platform Guide

This guide provides a detailed, step-by-step procedure for accessing your business online banking platform for the first time. If you have any questions or need additional assistance, please reach out to your Private Banker for support.

Initial Setup

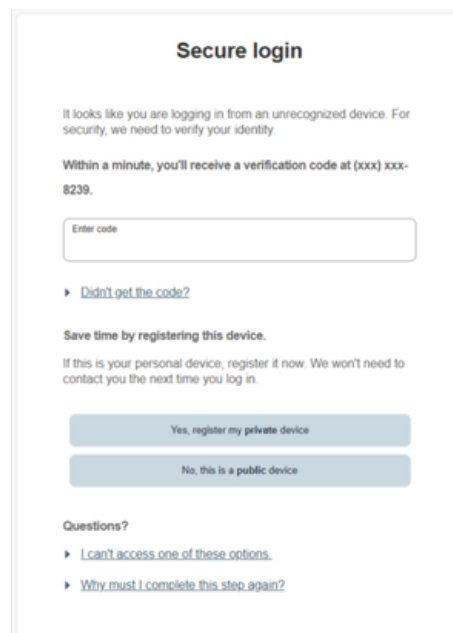
Once your profile has been created by your Administrator, you will receive two emails from FirstWesternBanking@myfw.com.

- **Email 1:** Includes your temporary username.
- **Email 2:** Includes your temporary password and a link to our digital business banking platform.
 - **NOTE:** These credentials will expire in 30 days.
- Click on the link and type in the temporary username and temporary password - click **Sign in**.



The image shows a screenshot of the First Western Trust login interface. At the top is the First Western Trust logo. Below it is a box containing the FDIC logo and the text "FDIC-Insured - Backed by the full faith and credit of the U.S. Government". The login form includes a "User ID:" field with a "Save" toggle switch to its right, and a "Password:" field with an eye icon to its right. Below these fields is a "Sign In" button. At the bottom of the form are four links: "Enroll Now", "Forgot Login?", "Test your browser", and "Trouble testing your browser".

- Secure login page: To verify your login, click on **Call me**. You will receive a phone call from First Western Trust. Enter the six-digit code provided on the secure login page.

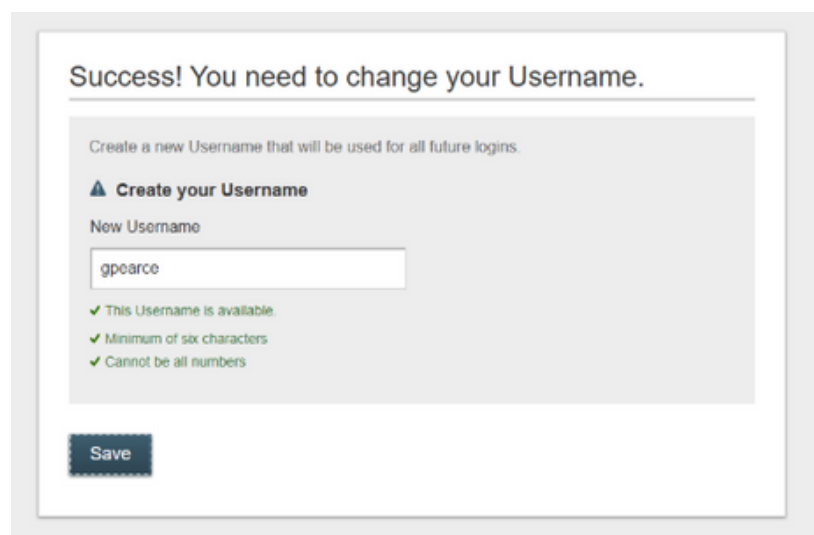


The screenshot shows a 'Secure login' page. At the top, it says 'Secure login'. Below that, a message states: 'It looks like you are logging in from an unrecognized device. For security, we need to verify your identity.' A note follows: 'Within a minute, you'll receive a verification code at (xxx) xxx-8239.' There is a text input field labeled 'Enter code'. Below the field is a link: '▶ Didn't get the code?'. A section titled 'Save time by registering this device.' contains the text: 'If this is your personal device, register it now. We won't need to contact you the next time you log in.' There are two buttons: 'Yes, register my private device' and 'No, this is a public device'. At the bottom, under 'Questions?', there are two links: '▶ I can't access one of these options.' and '▶ Why must I complete this step again?'.

Changing Username and Password

The next page will allow you to create your own username and password.

- Username: It must be six characters and cannot be all numbers.



The screenshot shows a 'Success! You need to change your Username.' page. It instructs the user to 'Create a new Username that will be used for all future logins.' There is a section titled '▲ Create your Username' with the label 'New Username'. Below this is a text input field containing the text 'gpierce'. Under the field, there are three green checkmarks with the following text: '✓ This Username is available', '✓ Minimum of six characters', and '✓ Cannot be all numbers'. At the bottom left of the form is a 'Save' button.

- Password: Enter the temporary password from the email you received and set up a new one.
 - Follow the password requirements under New Password.

Success! You need to change your password.

Temporary password

[SHOW](#)

New password

[SHOW](#)

- ▶ Minimum of 10 characters
- ▶ Maximum of 32 characters
- ▶ Minimum of 1 letter
- ▶ Minimum of 1 number
- ▶ Minimum of 1 special character

A special character is any one of the following:
! @ # \$ % ^ & * _ + - = () [] { } ; : , . / ? ~ \ *

Retype password

[SHOW](#)

▶ Passwords must match

[Update password](#)

- Click **Update password**. You have successfully signed in to your business banking platform!

Questions?

Please reach out to your Private Banker for support.