

Setting Up Alerts & Notifications

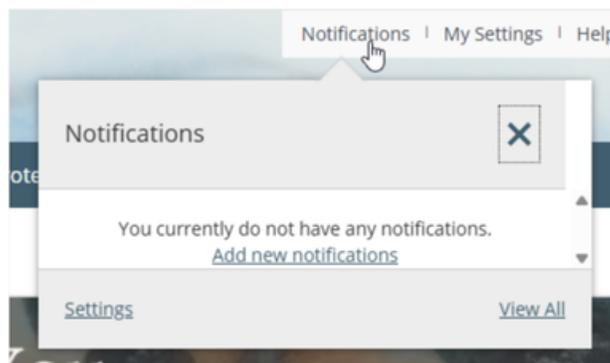
Digital Business Banking Platform Guide

This guide provides instructions for enabling notifications, including account balance updates and deposit alerts. If you have any questions or need additional assistance, please reach out to your Private Banker for support.

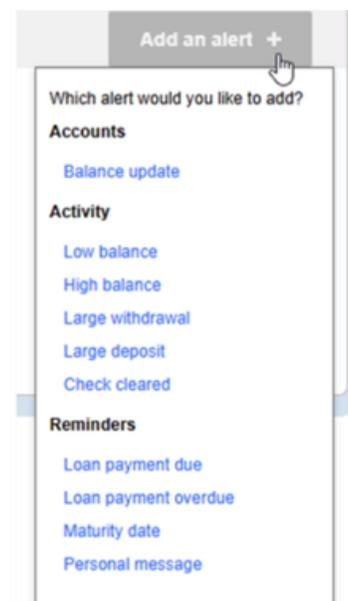
Setting up a Scheduled Recurring Transfer (SRT)

Log onto myfw.com to sign into your business banking platform and follow the steps below.

- Select **Notifications** at the top right corner of your browser, then choose **Add new notifications**.



- Click on **Add an alert**.
 - Choose your preferred alert.
 - Email notifications will be sent between 9:00 AM and 10:00 AM Mountain Time on your selected day.



Alerts	Description
Balance update	Select the account you wish to receive a balance notification
Low balance	Will provide a low balance notification
High balance	Will provide a high balance notification
Large withdrawal	Will provide a notification about a withdrawal
Large deposit	Will provide a notification about a deposit
Check cleared	Will provide a notification about a specific check number being cleared
Loan payment due	Will provide a notification about an upcoming loan payment
Loan payment overdue	Will provide a notification about an overdue loan payment
Maturity date	Will provide a notification about a maturity date, customize the days prior
Personal message	Can create a personal alert

Questions?

Please reach out to your Private Banker for support.