

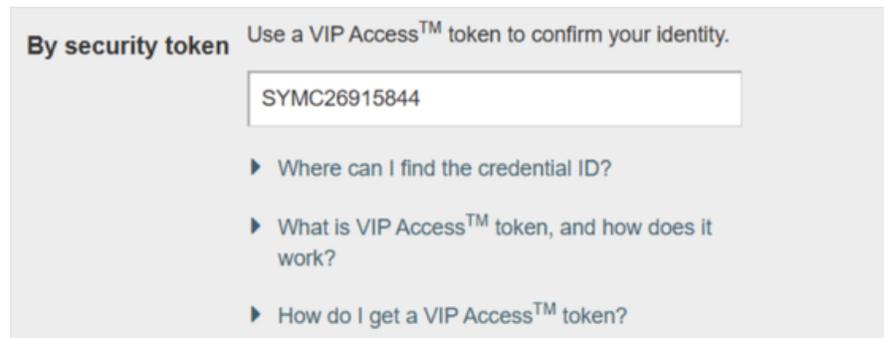
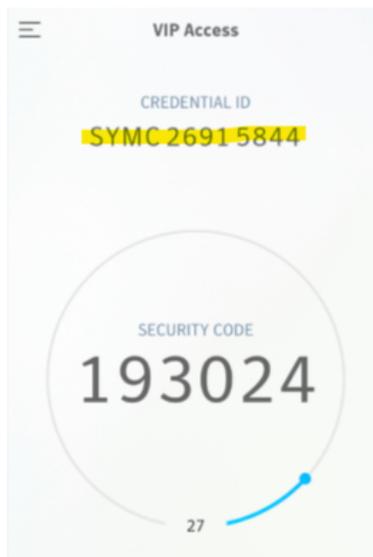
Setting Up Secure Tokens

MYFW Digital Business Banking Platform Guide

VIP Access is an application you can download on your phone which will help you approve certain transactions such as ACH, Wires, and adding other users. You will also be able to approve via SMS/text. Follow the steps below to get started:

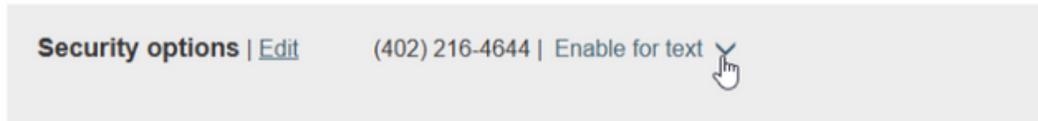
VIP Access

- Download **VIP Access** from your phone's App Store or Google Playstore.
- On your computer log into your business banking platform and click **My Settings** on the upper right-hand corner.
 - Scroll down to **Security Options** and click on **Edit**.
- Open the VIP Access app on your phone, under the 'Credential ID' is your security token number.
 - Type in the 12-character Credential ID into the field (highlighted below). Scroll down, type in your password and click **Save**.
 - You will see "Token access activated".



Enable for Text

- On your computer log into your business banking platform and click **My Settings** on the upper right-hand corner.
 - Scroll down to **Security Options** and click on **Enable for text**.



- You will receive a 6-digit code via text message.
- Type in the code and click **Confirm**.
 - You will now be able to approve via text message.

A screenshot of a confirmation form. It has a title "Enter code" above a text input field containing "389256". To the right of the input field is a dark blue button labeled "Confirm". Below the input field is a link that says "Didn't get the code? [Text me again](#)".

Questions?

Please reach out to your Private Banker for support.